

**Schedule A Registration – 2024 Club & Individual Associate  
Membership Form- Annual Membership Return Form**

Email [bag@ghanabadminton.org](mailto:bag@ghanabadminton.org)

**Deadline – 31<sup>st</sup> January, 2024**



**2024 CLUB MEMBERSHIP APPLICATION FORM FOR REGISTRATION OF BADMINTON  
CLUBS/ORGANISATIONS IN GHANA**

Registration is opened for the 2024 season. Registrants include all levels of athletes, coaches, and officials/judges. Club Subscription Fee will stay at ₵300 per Club and ₵60 per club member registrant within your affiliated club.

As the national governing body of the sport, this is an open notice to all stakeholders and directly to Badminton Ghana's email list. If you are reading this, we also urge you to share this with others in your shared interest group network who could benefit from the information contained, and it's also readily available on the website. If you are a representative of a stakeholder or non-for-profit organisation, please send this in its entirety to all your members as soon as possible.

Shared interest groups who are already planning for your 2024 Planning Calendar should follow the sanctioning processes with more information on the BAG website, which will aid in the planning of events, development, workshops, and competitions. Per article 4 of the BAG Constitution, membership benefits and privileges are clearly also outlined.

As you know, our sport is growing, gaining credibility and recognition. As we build our membership database and many requirements to be fulfilled to gain some of these benefits as listed in the Association's constitution.

Our membership's ongoing requirement will allow us to automate our database by the end of 2024. As an annual constitutional requirement, this will centralise information relating to all participants (athletes and member officials) registered with Badminton Ghana organization for each participation.

Funds generated from this fee will manage and to develop the services and governance it handles. The purpose of this notice is so that you will build this fee (Annual Club Affiliated ₵300 plus ₵60 per each club member) into your overall financial model as you plan for the year. Kindly complete this form and send to us by 31 January 2024.

If you have any queries relating to this notice, please contact the undersigned on ([events@ghanabadminton.org](mailto:events@ghanabadminton.org)). Thank you for your co-operation.

Sincerely,

Membership and Governance Admin Officer

**Schedule A Registration – 2024 Club & Individual Associate  
Membership Form- Annual Membership Return Form**

Email [bag@ghanabadminton.org](mailto:bag@ghanabadminton.org)

**Deadline – 31<sup>st</sup> January, 2024**



**a) Organisation / Club Details**

Organisation / Club	
Address	
Phone	
Email Address	
Proposed Date of your 2024AGM	

**b) Officers**

	Name	Address	Phone	Email
<b>Chairman</b>				
<b>Vice-Chairman</b>				
<b>Secretary</b>				
<b>Financial Secretary</b>				
<b>Development Officer</b>				
<b>Events Officer</b>				

**c) Main “contact person” in your Club**

Name	
Email Address	
Contact	

**e) Club's Bank Details**

Bank Name	
Bank Address	
Bank Sort Code	
Beneficiary's Account Name	
Bank Account Number	

**f) Number of players: List all full Names in an appendix on new page (Aged U15 and below are not liable for subscriptions)**

Category	Male	Female	Date of birth
U11 <11yrs			
U13			
U15			
U17			
U19			
U23			
Seniors (24-34)			
Masters 35-44			
Masters 45-55			
Masters 56-66			
Masters 67>			

**Note:**

**Schedule A Registration – 2024 Club & Individual Associate  
Membership Form- Annual Membership Return Form**

Email [bag@ghanabadminton.org](mailto:bag@ghanabadminton.org)

**Deadline – 31<sup>st</sup> January, 2024**



**(g)** Please complete this as a Ghana Badminton Association annual constitutional requirement

1. **Registered players** – Badminton players who are registered with your Regional Association/ District Association / Club - or registered with a Badminton Club /Institution/Body, which is sub-affiliated with your Club.
2. Attach programme of activities for the 2024Calendar year, list of all elected officers with contact details and byelaws of your club.
3. Club in the good standing registration process (To be submitted before the December 1st of each year.
4. XXX CLUB will make annual club Subscription of GHC 300.00 covering for 2024 as a club affiliate membership for the year under review also to remit 20% of the dues from the individual members. The Club is liable for 20% dues of its club members' dues and must be paid together with club subscription to remain compliant.
5. XXX CLUB. For example, if ₵240 is surcharged as dues for the year, then 60ghc for each member of the XXX CLUB to be remitted for the members inclusive of the recurring subscription cost for the year. Club and membership subscription make you a club affiliated member in good standing. Badminton Association of Ghana (BAG) accredits each affiliate Club member for clubs in Ghana in Gold, Silver and Bronze. We find more information on <https://ghanabadminton.org/clubs-schools/shuttlemark-club-accreditation>.
7. Per information submitted, BAG will assign XXX CLUB to any of the 3 categories that XXX CLUB can meet and the membership privileges accorded per the constitution of BAG.
8. BAG will assign a Membership ID Number for each member in the affiliate club in good standing for 2024.
9. BAG will issue a certificate to XXX CLUB for the year under review when all processes have been completed by XXX CLUB.
10. Attached pay in a slip of 2024 Annual subscription amount of GHC 300 plus a base dues charge of GHC 60 per club member (GCB Bank, 1051130003817, Ministries, Accra) or use the BAG website for membership categories for payment.

**Schedule A Registration – 2024 Club & Individual Associate  
Membership Form- Annual Membership Return Form**

Email [bag@ghanabadminton.org](mailto:bag@ghanabadminton.org)

**Deadline – 31<sup>st</sup> January, 2024**



**h) Declaration** (Article 3.1 to 3.5 of the BAG constitution)

**We the undersigned declare .....**

- ✓ That our Regional Association/ District Association/Club is a legally / formally certified /registered and recognized by the National Association (Article 3.1&2; 6.1,2 &3; 28.1; 29.18 & 30.1) having fulfilled condition (g)
- ✓ That our Regional Association/District Association/Club's constitution as approved by BAG will be consistent with the BAG constitution and Objects.(Article 2; 6.1B; 28.2&3; 30.2&3)
- ✓ That the information in this document is accurate.

**Furthermore, our Region/District/Club undertakes .....**

1. To support BAG to promote BWF's Anti-Doping Regulations and adhere to WADA's requirements on Anti-Doping. We will co-operate fully with BWF's measures to detect or penalise those who infringe the BWF Anti-Doping Regulations;
2. To observe the Statutes of the BWF - its Constitution, Regulations and Laws of Badminton;
3. To recognise, and respect BAG's Dispute Resolution and Appeals Committees as the legitimate bodies with power over all badminton disciplinary matters in the country (Article 41), and also the Court of Arbitration (CAS) as the only external judicial authority to which an appeal can be made;
4. (Subject to appeal to CAS in 3 above) To accept as final and binding the decisions of the competent authorities of BAG and to be subject to such binding and final decisions;
5. To make every reasonable effort to respect the obligations in number 2, 3 and 4 above on our affiliated clubs and our members

	<b>Signature 1</b>	<b>Signature 2</b>
Position	Chairman	Secretary
Name		
Signature <b>(2 people sign)</b>		
Date		

**Schedule A Registration – 2024 Club & Individual Associate  
Membership Form- Annual Membership Return Form**

Email [bag@ghanabadminton.org](mailto:bag@ghanabadminton.org)

**Deadline – 31<sup>st</sup> January, 2024**



---

### **13. ONGOING MEMBERSHIP REQUIREMENTS**

13.1 Every Affiliated Member shall submit to the Secretary-General every quarter in each calendar year a completed Schedule A which includes the number of its registered players as at a date within the preceding three (3) months. BAG shall have the right by 30 December in the same year to refuse to accept such declarations representing the number of registered players and also, if no Schedule A has been received, to assess the figures on such information as shall be available. An Affiliated Member shall have the right to object to BAG against such assessment within fourteen (14) ordinary days of the decision. The onus of proof shall lie with the Affiliated Member concerned.

The contact information in Schedule A will be used for the day to day communication with the Affiliated Member, however with the primary contact person being the Chairman.

13.2 In order to keep its membership status, an Affiliated Member shall at all times fulfil all the conditions necessary for admission to membership (Article 4 and 5) and promptly advise the Association of any material change in its status.

13.3 An affiliated Member must always be able to be bound by the Statutes of the Association.

---

### **28. ANTI-DOPING**

It is a condition of membership of the Federation that Affiliated Members support the Federation's Anti-Doping Regulations.

28.1 In particular, Member must adhere to WADA requirements on Anti-Doping and must co-operate fully with the Federation in measures taken to detect or penalise infringements of those requirements.