

**Schedule A Registration – 2025 Club & Individual Associate
Membership Form- Annual Membership Return Form**

Email bag@ghanabadminton.org

Deadline – 28 Feb, 2025



**2025 CLUB MEMBERSHIP APPLICATION FORM FOR REGISTRATION OF BADMINTON
CLUBS/ORGANISATIONS IN GHANA**

Registration is open for the 2025 season. Registrants include all levels of athletes, coaches, and officials/judges. The Club Subscription Fee will remain at ₵300 per Club and ₵60 per club member registrant within your affiliated club.

As the sport's national governing body, this is an open notice to all stakeholders and directly to Badminton Ghana's email list. If you are reading this, we also urge you to share it with others in your shared interest group network who could benefit from the information contained. It's also readily available on the website. If you represent a stakeholder or not-for-profit organisation, please send this to all your members as soon as possible.

Shared interest groups already planning for your 2025 Planning Calendar should follow the sanctioning processes with more information on the BAG website, which will aid in planning events, development, workshops, and competitions. Per Article 4 of the BAG Constitution, membership benefits and privileges are clearly outlined.

As you know, our sport is growing and gaining credibility and recognition. As we build our membership database, there are many requirements to be fulfilled to gain some of these benefits, as listed in the Association's constitution.

Our membership's ongoing requirement will allow us to automate our database by the end of 2025. As an annual constitutional requirement, this will centralise information relating to all participants (athletes and member officials) registered with Badminton Ghana organization for each participation.

Funds generated from this fee will manage and develop the services and governance it handles. The purpose of this notice is so that you will build this fee (Annual Club Affiliated ₵300 plus ₵60 per club member) into your overall financial model as you plan for the year. Kindly complete this form and send it to us by 28 Feb 2025.

If you have any queries about this notice, don't hesitate to contact the undersigned on (events@ghanabadminton.org). Thank you for your co-operation.

Sincerely,

Membership and Governance Admin Officer

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a) Organisation / Club Details

Organisation / Club	
Address	
Phone	
Email Address	
Proposed Date of your 2025 AGM	

b) Officers

	Name	Address	Phone	Email
Chairman				
Vice-Chairman				
Secretary				
Financial Secretary				
Development Officer				
Events Officer				

c) Main “contact person” in your Club

Name	
Email Address	
Contact	

e) Club's Bank Details

Bank Name	
Bank Address	
Bank Sort Code	
Beneficiary's Account Name	
Bank Account Number	

f) Number of players: List all full Names in an appendix on new page (Aged U15 and below are not liable for subscriptions)

Category	Male	Female	Date of birth
U11 <11yrs			
U13			
U15			
U17			
U19			
U23			
Seniors (24-34)			
Masters 35-44			
Masters 45-55			
Masters 56-66			
Masters 67>			

Note:

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(g) Please complete this as a Ghana Badminton Association annual constitutional requirement

1. **Registered players** – Badminton players registered with your Regional Association/ District Association / Club - or registered with a Badminton Club /Institution/Body sub-affiliated with your Club.
2. Attach the programme of activities for the 2025 calendar year, a list of all elected officers with contact details, and your club's bylaws.
3. Club in the good standing registration process (To be submitted before December 1st of each year.
4. XXX CLUB will make an annual club Subscription of GHC 300.00 covering 2025 as a club affiliate membership for the year under review and also remit 20% of the dues from the individual members. The Club is liable for 20% dues of its club members' dues, which must be paid together with a club subscription to remain compliant.
5. XXX CLUB. For example, if ₵240 is surcharged as dues for the year, then 60ghc for each member of the XXX CLUB is to be remitted for the members, inclusive of the recurring subscription cost for the year. Club and membership subscriptions make you a club-affiliated member in good standing. Badminton Association of Ghana (BAG) accredits each affiliate Club member for clubs in Ghana in Gold, Silver and Bronze. We find more information on <https://ghanabadminton.org/clubs-schools/shuttlemark-club-accreditation>.
7. Per the information submitted, BAG will assign XXX CLUB to any of the 3 categories that XXX CLUB can meet and the membership privileges accorded per the constitution of BAG.
8. BAG will assign a Membership ID Number for each member in the affiliate club in good standing for 2025.
9. BAG will issue a certificate to XXX CLUB for the year under review when XXX CLUB has completed all processes.
10. Attached is a slip for the 2025 Annual subscription of GHC 300 plus a base dues charge of GHC 60 per club member. You can also use the BAG website for membership categories for payment.

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h) Declaration (Article 3.1 to 3.5 of the BAG constitution)

We, the undersigned, declare

- ✓ That our Regional Association/ District Association/Club is legally / formally certified /registered and recognized by the National Association (Article 3.1&2; 6.1,2 &3; 28.1; 29.18 & 30.1) having fulfilled condition (g)
- ✓ That our Regional Association/District Association/Club's constitution, as approved by BAG, will be consistent with the BAG constitution and Objects.(Article 2; 6.1B; 28.2&3; 30.2&3)
- ✓ That the information in this document is accurate.

Furthermore, our Region/District/Club undertakes

1. To support BAG to promote BWF's Anti-Doping Regulations and adhere to WADA's requirements on Anti-Doping. We will cooperate fully with BWF's measures to detect or penalise those who infringe on the BWF Anti-Doping Regulations;
2. To observe the Statutes of the BWF - its Constitution, Regulations and Laws of Badminton;
3. To recognise and respect BAG's Dispute Resolution and Appeals Committees as the legitimate bodies with power over all badminton disciplinary matters in the country (Article 41), and also the Court of Arbitration (CAS) as the only external judicial authority to which an appeal can be made;
4. (Subject to appeal to CAS in 3 above) To accept as final and binding the decisions of the competent authorities of BAG and to be subject to such binding and final decisions;
5. To make every reasonable effort to respect the obligations in numbers 2, 3 and 4 above on our affiliated clubs and our members

	Signature 1	Signature 2
Position	Chairman	Secretary
Name		
Signature (2 people sign)		
Date		

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13. ONGOING MEMBERSHIP REQUIREMENTS

13.1 Every Affiliated Member shall submit to the Secretary-General every quarter in each calendar year a completed Schedule A which includes the number of its registered players as at a date within the preceding three (3) months. BAG shall have the right by 30 December in the same year to refuse to accept such declarations representing the number of registered players and also, if no Schedule A has been received, to assess the figures on such information as shall be available. An Affiliated Member shall have the right to object to BAG against such assessment within fourteen (14) ordinary days of the decision. The onus of proof shall lie with the Affiliated Member concerned.

The contact information in Schedule A will be used for daily communication with the Affiliated Member, with the Chairman as the primary contact person.

13.2 To keep its membership status, an Affiliated Member shall at all times fulfil all the conditions necessary for admission to membership (Articles 4 and 5) and promptly advise the Association of any material change in its status.

13.3 An affiliated Member must always be able to be bound by the Statutes of the Association.

28. ANTI-DOPING

It is a condition of membership of the Federation that Affiliated Members support the Federation's Anti-Doping Regulations.

28.1 In particular, Members must adhere to WADA requirements on Anti-Doping and must cooperate fully with the Federation in measures taken to detect or penalise infringements of those requirements.