

TERMS & CONDITIONS.PLAYER REQUESTS FOR ENTRIES INTO INTERNATIONAL TOURNAMENTS-Updated May 2017

IMPORTANT: By completing the online process, you are requesting that Badminton Ghana submit your entries to the tournament, on your behalf; Until Badminton Ghana has submitted your entry, you are not entered into the tournament.

1. CONDITIONS OF ENTRY:

- 1.1. Only current members of Badminton GHANA, who are in good standing, may be considered for entry into international tournaments.
- 1.2. Requests for entries must be made via the online entry request system bag@Ghanabadminton.org and must be received with entry, return deposit of: (a) \$650.00 plus bank charges for single entry; (b) \$1,500.00 plus bank charges for double entries and \$2,150.00 for 3rd entry, payable no later than 30 days preceding the closing date for entry of the tournament you wish to enter. BOTH doubles partners MUST submit an entry request form and with evidence of pay for entry.
- 1.3. Once your entry request has been downloaded by Badminton GHANA you will receive a notification email to confirm that Badminton GHANA has received your request. This email will read "Confirmation of entry for...", however, it means that your entry request has been received, not that your official tournament entry has been submitted to the BWF. If you do not receive an email 1-week prior to the closing deadline, please contact bag@Ghanabadminton.org to ensure your entry request has been received by Badminton Ghana.
- 1.4. Athletes have to submit events preparation and programme plan and to have this approved

2. BWF Number:

- 2.1. If you do not currently have a BWF player number, you will need to complete the BWF New Player Profile Form, which will then allow Badminton Ghana to register you. The form can be received from the Secretary General.
- 2.2. Once completed (in Word format), the form should be sent to bag@Ghanabadminton.org. The completed Player Profile Form must reach the International Entries email address no later than 5 working days before the closing date for entries of the tournament you wish to enter, in order to allow sufficient time for registration and for you to then request a tournament entry, via the website.

3. RULES AND REGULATIONS:

- 3.1. All players requesting entries for the tournament will be deemed to have read and accepted the conditions under which the tournament is to be conducted. Competitors play at their own risk. The tournament will be conducted in accordance with the Laws of Badminton adopted by the BWF and/or Badminton Confederation of Africa.
- 3.2. Clothing: The player is responsible for checking the relevant tournament prospectus to determine the relevant clothing regulations that the tournament will be governed by.
 - 3.2.1. BWF sanctioned tournaments, player's clothing must conform to the BWF Regulation 22 found at <http://www.bwfbadminton.org/file.aspx?id=558275&dl=1>

4. Entering in two events in the same week:

- 4.1. No player/pair shall enter or be entered in two BWF-sanctioned competitions in the same week if the published dates of the competitions overlap except as provided in 5.6 below. This includes world ranking and world junior ranking events. For the purpose of this regulation, a player is deemed to have entered, if the entry has been made and not been withdrawn by the Member Association, by midnight local time of the BWF Headquarters on the closing date. Any subsequent withdrawal by a player / pair accepted in the main or qualifying draw of the tournament will not allow him to enter in any other tournament with overlapping dates. The penalty will be loss of any world ranking points earned by the player / pair in those competitions.
- 4.2. A player / pair may withdraw from a tournament with an earlier closing date if they have not been accepted into the main or qualifying lists and enter another tournament with a later closing date.

5. FEES:

5.1. Entry fee:

- 5.1.1. As a condition of entry to an international tournament via Badminton Ghana, all fees will be paid in advance by the entrant to Badminton Ghana, who will then make payment on the entrant's behalf, to the tournament organizer.
- 5.1.2. The relevant entry fees must be paid no later than the closing date for entry requests stipulated on the Badminton Ghana entry request software. If relevant entry fees and / or administration costs have not been paid prior to the closing date for entry requests stipulated on the Badminton Ghana entry request software, then those entries may not be submitted by Badminton GHANA to the BWF, and that player may not be able to attend the tournament.
- 5.1.3 Badminton Ghana is NOT responsible for visas guarantees, travel and accommodation expenses or any other expenses to be incurred by the athlete representation.
- 5.1.4 Badminton Ghana in most cases will need a medical fitness level test report from an approved medical center
- 5.1.5 Badminton Ghana will insist on an official accompanying team for the athlete and all cost for the official will be borne by the private athlete.

5.2. Administration fee:

- 5.2.1. Effective May 3rd, 2017, a non-refundable administration fee is required for all individual private entries into international tournaments. This fee is \$400.00 for each tournaments outside Africa and \$100.00 for each tournament within Africa. It is a single fee per player, per tournament, and is mandatory regardless of whether the tournament organizer charges a separate entry fee.

- 5.3. Failure to pay entry and/or administration fees within the stated period may result in those entries being withdrawn from the tournament; for which you will incur a withdrawal fine (from Badminton Ghana on behalf of BCA /BWF) for each player/pair. Badminton Ghana will have the right to refuse submission of any further international tournament entries for that player / pair until the matter is resolved.

5.4. Doubles:

- 5.4.1. As the person submitting the entry request, please be aware that until your nominated partner submits a supporting entry request, that you are accepting liability for the entry costs, potential withdrawal fines and all other costs (entry fees & fines, travel, accommodation etc.) associated with your tournament entry/s for both you and the partner you nominate.

5.5. Refunds:

- 5.5.1. Entry fees are non-refundable unless the entry request is withdrawn before mid-day on the closing date for entry requests of the tournament that you have been entered.
- 5.5.2. The administration fee is a non-refundable single fee per person, per tournament.
- 5.5.3. If you are eligible for a refund, it will be processed 21 days following the close of the tournament you entered.
- 5.5.4. Badminton Ghana will not be liable for any expense incurred as a result of this event being cancelled or postponed. All expenses are at the sole risk of the competitor.

6. TEAM MANAGERS MEETING:

- 6.1. Section 7.3 of 'General Competition regulations, Part III Section 1A' covers attendance at Team Managers' meetings- For all level 1 to 3 tournaments, every Member Association shall appoint a Team Manager before the tournament. Failing to attend the meeting they are liable to be fined as per regulation Part III Section 1B, Appendix 11 "Offences and Penalties". Member Associations can make a request someone to represent them at the meeting as long as the Referee knows in advance that is acceptable"

7. WITHDRAWAL:

8. To ensure your withdrawal is received, it must be made via the Badminton Ghana website (<http://www.ghanabadminton.org>) no later than midday on the Friday preceding the 'withdrawal without penalty' deadline of that tournament.
9. BWF regulations will apply in relation to withdrawal fines from the tournament.
- 9.1. In accordance with CGR 25.1.2 "Any withdrawal after the Sunday immediately preceding the draw for any reason whatsoever, renders the Member Association concerned liable to an amount of US\$150 per player/pair for level 4 and US\$250 per player/pair for levels 1-4 BWF sanctioned tournaments to the organizers and Continental Confederation amount of \$650, for the inconvenience caused by the withdrawal'.
- 9.2. If the withdrawal arises after players have arrived at the venue, notification of withdrawal accompanied by supporting documentation must be made IN PERSON to the Referee.

10. ANTI-DOPING REGULATIONS:

- 10.1. Where BWF Anti-Doping Regulations apply at a BWF sanctioned event. Players competing in the tournament are subject to in-competition drug testing under BWF Anti-Doping Regulations. The BWF regulations can be viewed at www.bwfbadminton.org
- 10.2. Players are reminded that it is their obligation to submit completed Therapeutic Use Exemption (TUE) application forms to the BWF through their National Association to get approval to use prescribed medications containing any prohibited substance.
- 10.3. Players are required to apply for TUE approval at least 21 days before the start of the international event. The BWF Anti-Doping Regulations and TUE Forms can be found at: <http://www.bwfbadminton.org/page.aspx?id=15369>
11. Please see the BWF website for full details of the Competition Regulations controlling entries in international tournaments and the fines (section 25) that will be imposed for failure to comply: http://www.bwfbadminton.org/file_download.aspx?id=35800
12. Please address any queries regarding international tournament entries to events@ghanabadminton.org